

Golden Township Board
Special Meeting
June 7th, 2006

Purpose of the special meeting; to discuss the Job Description of the Township Zoning Administrator.

The Special meeting was called to order by Trustee Fuehring at 5:00 p.m..
Members present Ackley, Cargill, Fuehring and Kolosci, Walsworth absent.

The following was discussed in regards to the job description, responsibilities and duties of the Zoning Administrators position in Golden Township.

The reason for calling a special meeting of the board was do to be able to give Whelpley the ability to turn in his resignation to the Pentwater Council at their regular meeting, so that Whelpley would be available to start immediately on pressing issues in Golden Township.

The work load in Golden has increased immensely, due to County as well as Township Law changes and increased development in the Golden Township. It was felt that the Township needed to find a way to, not only to be able to enforce the existing ordinances, but, to be able to properly follow up on violations. There for the need for the Zoning Administrator to be more accessible to the community and focus on the issues of the Township, which in turn would mean more office hours, as well as field and research hours, would be needed.

It was felt that the Zoning Administrator should work in the capacity of an Administrator of all the Township Ordinances and records keeping of Planning and Zoning in coordination with the Township Clerk.

Other responsibilities would consist of special projects by direction of the Township board.

When discussing the salary issue, Z.A. Whelpley requested \$600.00 in additional salary per month. It was felt that the newly added responsibilities, mileage etc. would be sufficiently compensated with a \$500.00 per month increase at this time, with the budget to be amended to adjust for the increase.

(Zoning Administrators job description on file)

Motion by Cargill, support by Ackley, to expand the responsibilities and duties of the Golden Township Zoning Administrator, as read in the job description, for an increase of \$500.00 per month in salary.

Roll call vote: Cargill, Ackley, Fuehring, Kolosci all yes. Motion carried.

Motion Ackley, support by Cargill to adjourn at 6:00 p.m.. Motion carried.

Respectfully submitted by,

Laurie Kolosci
Golden Township Clerk

