

GOLDEN TOWNSHIP BOARD MEETING

OCTOBER 14, 2008

7:30 P.M. GOLDEN TOWNSHIP HALL

Meeting called to order by Supervisor Walsworth at 7:32 p.m. Present: Fuehring, Walsworth, Cargill, and Wiegand. Kevin Ackley absent.

Pledge of Allegiance was recited by all.

Minutes from the September 9th, 2008 regular meeting were presented.

Motion by Cargill, support by Fuehring to accept the minutes as presented from the September 9th meeting. All yes, motion carried.

No correspondence was presented.

The Treasurer's report was given with the balances as follows: \$70,330.42 in General Fund and \$14,982.50 in Road Fund.

Motion was made by Fuehring, support by Wiegand to accept the Treasurer's report. All yes, motion carried.

Bills were presented for approval:

Motion by Fuehring, support by Cargill to approve check numbers 12848 through 12899 totaling, \$36,533.85. Roll call vote Walsworth, Cargill, Fuehring and Wiegand all yes. Ackley absent. Motion carried.

Old Business:

The well test has been conducted. The results were fine.

New Business:

It has been suggested that Golden Township pass the Oceana County Hazard Mitigation Resolution in order to be eligible for funds in the event of a natural disaster.

RESOLUTION RE THE ADOPTION OF THE OCEANA COUNTY HAZARD MITIGATION PLAN

Moved by Fuehring and supported by Cargill to adopt the following resolution:

WHEREAS, the County of Oceana has experienced repetitive disasters that have damaged commercial, residential and public properties; displaced citizens and businesses; closed streets and bridges dividing the community both physically and emotionally; and presented general public health and safety concerns; and

WHEREAS, the community has prepared a *Hazard Mitigation Plan* that outlines the community's options to reduce overall damage and the impact from natural and technological hazards; and

WHEREAS, the *Hazard Mitigation Plan* has been reviewed by community residents, business owners, and federal, state and local agencies; and, has been revised to reflect their concerns.

NOW, THEREFORE BE IT RESOLVED: That the *Hazard Mitigation Plan* is hereby adopted as an official plan of the Township of Golden.

BE IT FURTHER RESOLVED: The Oceana County Local Emergency Planning Committee (LEPC) is hereby established as a permanent community advisory body whose members are subject to the approval of the Oceana County Board of Commissioners. The group's duties shall be as designated in the *Hazard Mitigation Plan*.

BE IT FURTHER RESOLVED: the Oceana County Emergency Management Coordinator, or designee, is charged with supervising the implementation of the Plan's recommendations within the funding limitations as provided by the Oceana County Board of Commissioners or other sources.

BE IT FURTHER RESOLVED: The Oceana County Emergency Management Coordinator, or designee, shall give priority attention the following action items recommended by the *Hazard Mitigation Plan, Part 1 – Plan Implementation, Pages 97 – 102*.

BE IT FINALLY RESOLVED: the Oceana County Emergency Management Coordinator shall convene the LEPC quarterly. The LEPC shall monitor implementation of the plan and shall submit a written progress report to the Oceana County Board of Commissioners in accordance with the following format:

A review of the original plan.

A review of any disasters or emergencies that occurred during the previous calendar year.

A review of the actions taken, including what was accomplished during the previous year.

A Discussion of any implementation problems.

Recommendations for new project or revised action items. Such recommendations shall be subject to approval by the Oceana County Board of Commissioners.

Roll call vote:Ackley,absent; Fuehring, yes; Cargill, yes; Wiegand, yes; Walsworth, yes Motion carried.

CERTIFICATION

The undersigned being the Clerk of the Township of Golden, does hereby certify that on the 14th day of October, 2008, the Township of Golden did adopt the above Resolution at its Regular Meeting.

Tina Wiegand, Clerk
Township of Golden

Recommended Election inspectors to be appointed for the November 4th general election are as follows: Kathy Carlson, Brenda Draper, Rachel Iteen, Janet Redding, Pamela Tingely, and Joann VanderWeele

Motion by Cargill, support by Fuehring to appoint Kathy Carlson, Brenda Draper, Rachel Iteen, Janet Redding, Pamela Tingely, and Joann VanderWeele as election officials for the November 4, 2008 general election. All yes, motion carried.

The township usually pays a fee for each student from Golden Township who plays on Hart Recreation sports. The fee is usually \$10.00. This fee is probably going to be raised soon.

The auditors have made several recommendations of policies and resolutions. It has been suggested that Golden Township adopt a Capitalization Policy and an Antifraud resolution. Each person who is employed by the Township will be asked to sign the antifraud ethics and conduct policy. The Township will develop an inventory of capital assets and maintain it in the future.

TOWNSHIP OF GOLDEN FIXED ASSET CAPITALIZATION POLICY

The Township of Golden will regard fixed assets as capitalized when all of the following criteria are met:

Assets purchased, built or leased have useful lives of one year or more.

The cost of the asset (including installation) is \$5,000 or more. Multiple assets whose cost is less than \$5,000 but the aggregate requestor total is \$5,000 or more are capitalized.

The cost of repairing or renovating the asset is \$5,000 or more and prolongs the life of the asset.

The township will regard the purchase of software programs as fixed assets subject to the above capitalization policy, and will amortize over an estimated useful life of 3 years. Costs associated with software maintenance and customer support are considered expenditures and will not be capitalized.

Other Considerations:

REPAIR is an expenditure that keeps the property in ordinary efficient operating condition. The cost of the repair does not add to the value or prolong the life of the asset. All repair expenditures are charged to the appropriate department and fund.

IMPROVEMENTS are expenditures for additions, alterations and renovations that appreciably prolong the life of the asset, materially increase its value or adapt it to a different use. Improvements of the nature are capitalized.

Examples of Repairs vs. Improvements

Repairs = Expenditures Improvements = Capitalized Assets

All items – life less than one year Life of more than one year

All items under \$5,000 All items \$5,000 or more

Property maintenance, wall repair Property rebuilding

Replacement of machine parts to keep Replacement of motor and parts that
Machine in normal operating condition prolong the useful life

Property restoration (rebuilding) for Property restoration for something
normal operations different or better

Existing building repairs Building regulation conformity

Replacement of small sections of wiring, Major replacements of wiring, lighting,
pipes, or light fixtures pipes, or sewer

Patching walls, minor repairs of floors, Installation of floor, wall, roof, wall-
painting, etc. covering, etc.

Patching driveways New driveway or major repair

Cleaning drapery, carpet, furniture New drapery, carpets, furniture

Depreciation Method –Straight Line over the following useful lives:

Buildings 40-60 years

Building Improvement 15-30 years

Water and Sewer Lines 50-75 years

Roads 10-30 years, see State Recommendations attached

Infrastructure See State Recommendations attached.

Vehicles 3-5 years

Office Equipment 3-5 years

Computer Equipment 3-5 years

Motion by Fuehring, support by Cargill to adopt the Golden Township Capitalization Policy as presented above. All yes, motion carried.

Golden Township Standards of Ethics and Conduct

As an appointee / employee / contract employee / consultant (please circle one) of Golden Township I, _____, hereby pledge that I will abide by these Standards of Ethics and Conduct, as adopted by the Golden Township Board on October 14, 2008.

A public official or employee shall not divulge to any unauthorized person confidential information acquired in the course of employment in advance of the time prescribed for its authorized release to the public.

A public official or employee shall not represent his personal opinion as that of his board or commission.

A public official or employee shall use personnel resources, property, and funds under his official care and control solely in accordance with prescribed constitutional, statutory, and regulatory procedures and not for personal gain or benefit.

A public official or employee shall not, directly or indirectly, solicit or accept any gift or loan of money, goods, services or other thing of value for the benefit of any person or organization other than the township that tends to influence the manner in which the public official or employee or any other public official or employee performs his official duties.

A public official or employee shall not engage in a business transaction in which he may profit from his official position or authority or benefit financially from confidential information he had obtained or may obtain by reason of such position or authority.

A public official or employee shall not engage in or accept employment or render services for any private or public interest when that employment or service is incompatible or in conflict with the discharge of his official duties or when that employment may tend to impair his independence of judgment or action in the performance of his official duties.

A public official or employee shall not participate in the negotiation or execution of contracts, making of loans, granting of subsidies, fixing of rates, issuance of permits or certificates or other regulation or supervision relating to any business entity in which he has directly or indirectly a financial or personal interest.

Further, I agree to conduct myself so as to avoid even the appearance of impropriety.

I hereby agree to these Standards and will conduct myself accordingly.

(Signature)

(Print name on this line)

Date: _____

See Township Clerk for a complete copy of examples.

Motion by Fuehring, support by Cargill to adopt the Golden Township Standards of Ethics and Conduct as presented above. All yes, motion carried.

Becky Rickoff, representing the Golden Sands Association, presents a concern about animals on the beach at Golden Township Park. The Association is requesting a sign posted at the entrance to the park and at either end of the public beach that states "No animals on the beach". This sign would be posted in the spring.

Dick Walsworth has presented a list of recommendations of roads that need wedging and sealcoating in 2009. These recommendations include: Streets on south side of Mears. Everything south of Fox Rd. 1.75 miles; Fox Rd. for 1/2 miles east of 56th; Railroad from Deer to Harrison 1.75 miles; Tyler from Railroad to 44th 1 mile; Hazel from Mini-stor east past old nudist colony; 34th south of Mini-stor to just south of Duck 1.4 miles; 44th Avenue from Tyler to Lake ¾ mile; 48th Avenue from Tyler to Lake ¾ mile; Juniper Beach from Ridge west for 1 mile; 64th north of Polk 1 mile. Dick suggests that we get these projects on the road commission's list and get them bid and then do the work as far as we can with the money available.

Motion by Cargill, support by Fuehring to put the following roads on the Road Commission's list to be put out for bids on wedge and seal with an early summer application date or a bid for both early summer and late summer application: Streets on south side of Mears. Everything south of Fox Rd. 1.75 miles; Fox Rd. for 1/2 miles east of 56th; Railroad from Deer to Harrison 1.75 miles; Tyler from Railroad to 44th 1 mile; Hazel from Mini-stor east past old nudist colony; 34th south of Mini-stor to just south of Duck 1.4 miles; 44th Avenue from Tyler to Lake ¾ mile; 48th Avenue from Tyler to Lake ¾ mile; Juniper Beach from Ridge west for 1 mile; 64th north of Polk 1 mile. Final approval for road work will be made after bids are received. Roll call vote: Walsworth, Cargill, Wiegand, and Fuehring all yes. Ackley absent. Motion carried.

Sonny has presented information regarding fertilizing, spraying for weeds and grubs of the Township Hall, cemetery and parks. This was not done in the spring and Sonny feels it should be done now. Bill Ensign suggests waiting until the spring, because with the leaves on the ground it wouldn't be as effective.

The risk management consultant recommended installing fire extinguishers in the Hall. She also suggested that all the exit signs be lit, which is

just a matter of bulbs being replaced. Another suggestion was that we add a clause in the lease for the Hall that no alcohol is to be allowed on the premises at any time. This clause has been added.

Motion by Fuehring, support by Cargill to purchase fire extinguishers for the Township Hall at a cost of approximately \$77.00 each. Wiegand, Fuehring, Cargill and Walsworth all yes. Ackley absent. Motion carried.

Howard Schar has presented a request to have a seminar on Election Day regarding the digital conversion of February 17, 2009. It is felt that this is not a good idea on Election Day, due to possible conflict with election rules. The Board will suggest to him that he hold this event on the day of the Carpenter's Daughters event on November 8th.

It was brought up at a planning commission meeting that it would be nice to have the agenda for upcoming meetings and the minutes from the prior meeting be posted on the website. The agenda would be presented as tentative and the minutes would be marked as "draft". The agenda will be available approximately one week prior to a meeting and the minutes will be made available approximately one week after a meeting.

Public input:

David Roseman was at a meeting where a candidate for Sheriff's office was presented. Joe informed him that Golden Township did not get adequate enforcement from the Sheriff's department. The candidate felt that there were grants available that we could apply for to get an additional enforcement person and that if we were to initiate this he would be supportive of it. He has a fair amount of experience at writing grants. It is felt that getting two officers would be a good idea, especially if the second officer could be used for ordinance enforcement as well as traffic enforcement.

Bruce Erickson asks what is happening with the street light issue in Lake Michigan Shores. Don and Carl did a neighborhood tour. Don spoke to Mike Jonnasen to see if there was any past history on this and he said there was not. Carl and Don felt that the association should continue to pay for these lights as this is a subdivision and the Township doesn't pay for street lights in subdivisions.

Meeting adjourned 8:55 p.m.

Respectfully submitted by,

Tina Wiegand
Golden Township Clerk