

GOLDEN TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
April 27, 2010
7:30 P.M.
GOLDEN TOWNSHIP HALL

1. Meeting called to order at 7:32 p.m. by Bill Kolenda. The Pledge of Allegiance was recited by all.
2. Roll call: Present; Fuehring, Mitteer, Wilson, Kolenda, Marciniak, Hosner, & Jake Whelpley, Zoning Administrator. Absent: Ferwerda, Whitney and Terryn.
3. Approval of Agenda: Marciniak motioned to approve the agenda, Fuehring support, all yes, motion carried.
-Whelpley requested an agenda item be added at future meetings. The title would be, "Zoning Administrator's Report."
4. Minutes of the March 30, 2010 meeting presented. Fuehring motioned to accept as written, Wilson support, all yes, to approve minutes as written.
5. Correspondence: None – Letter from Dr. Roseman regarding Bylaws will be addressed during Bylaws section of meeting.
6. New Business: None
7. Old Business: None
8. Ordinance Amendments & Other Reports
 - a. ByLaws
 1. Discussion about Section E on page 3 regarding conflict of interest. State recommends that if there is a person with a conflict of interest, they should leave the room. This Planning Commission believes the person with the conflict of interest should leave the Board Table, but still have an opinion in the room as a Golden Township Resident. The person with the conflict of interest should declare their conflict before the discussion begins. If the person with the conflict of interest does not declare their conflict, the Planning Commission Chair can request a vote of the Board to decide if the Board believes there is a conflict of interest.
-After further discussion the Board believes the issue is already addressed appropriately in Section #2 on page #3 of the Bylaws.

7:46pm Terryn arrives.

2. Discussion about Ex Parte contact on page #4, section #3. Recommended that no-one meet with an applicant one-on-one. There should always be at least

two Planning Commission Board members present to ensure that information that is being conveyed is accurate. It is appropriate for the PC Board to appoint a committee to meet with an applicant individually.

Section 4)

3. Discussion regarding whether a Zoning Enforcement Officer is protected if he is also a member of the PC Board. Board agreed that if we did have that situation in Golden Township, that he would be protected. (Page 3,

the PC
Township

4. Recommended changing "Zoning Director" to "Zoning Administrator" throughout the document to better fit Golden Township.

5. Discussed page 7, section B regarding Special Meetings and reimbursement. Recommended paying only per diem and not reimbursing for mileage and expenses. Also recommended taking out items related to the budget, as does not have a budget, and all financial issues are handled at the Board level.

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6. Discussion regarding page 8, section J regarding the Agenda and Consent Items. Recommended taking out most of this section. Also recommended taking out Consent Items and Expense Report from the Agenda.

7. Discussion about page 9 section M regarding the number of days allowed for a Site Plan to be presented at a regular PC meeting. Board is requesting time to review the Site Plan before the meeting. Recommended 15 day submitting plans before the PC meeting to allow ample time for the to research the site. Recommended putting these dates on a calendar on Township website.

8. Discussion about page 11B, plan to delete irrelevant items regarding budget, account journals, etc. Keep #5 regarding correspondence.

9. Discussion regarding page 12 regarding Intergovernmental Coordination. Agreed that this is not relevant for Golden Township and should take this section out.

10. Discussion regarding page 13 section #15 regarding reimbursement for mileage. Agreed to keep this section in case the Township Board decides to reimburse for mileage in the future.

11. Discussion regarding page 13, section #16 regarding allowing time for Hearings to be publicized. Agreed that this was OK as written.

12. Discussion regarding page 14, section #19. Change section 5E-2, to 4E-2. This is due to re-numbering that was done when revising the Bylaws.

13. Also revise Bylaws to reflect correct numbering. Bylaws are missing Article numbers: 5, 7, 9, 11 and 17.

14. Requested that Bylaws be sent to the website after corrections are made and re-numbering is completed. Also recommended to get corrected copies to all PC members this month for review and vote on them at May meeting.

15. Dr. Roseman comments:

- Discussed incorrect numbering.

- Commented that residential property owners are under represented on the PC Board.

- Commented on #16, page 13 regarding Hearings and questioned the numbering.

- Stated that the agenda may be able to be revised on the day of the meeting with a vote of the Board.

- Discussed the importance of the 18 hour notice of Special Meetings. Requested that these notices be sent to a list of interested Township Residents as well as being posted on the door to the Township.

16. Motion by Mitteer, second by Marciniak to post pone approval of the PC Bylaws to time certain until they are revised and corrected as requested above. All yes, motion carried.

- b. Master Plan – Kolenda discussed the progress. Subcommittee met with farmers last month. They continue to make progress and plan to meet each month until it is complete. It was noted that this sub-committee is meeting monthly and volunteered not to be paid.

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9. Public Comments:

- Questions on Liquor license: No update. There are still several interested parties. Golden Township Board is interested in finalizing where the actual footprint of the development area would be.

- Michael & Patty Cook presented information regarding a site plan they will be submitting to Zoning Administrator this month. Plan is to put a Marine repair shop as well as a small retail shop in the building that used to be George's Upholstry. They plan to be requesting a Special Use permit to do maintenance on boats in the building. Will request permission to have boats parked that are either being sold or repaired. Discussed storage of boats. There are two lots available with this parcel. They will present their plan for approval at the May PC meeting.

10. Fuehring motioned to adjourn, Marciniak second
Mtg. Adjourned: 8:46 pm

Respectfully Submitted,

Tina Wiegand
Recording Secretary